



POLICY BOARD MEETING

Virtual Zoom Meeting

MINUTES OF AUGUST 13, 2020 MEETING

Present

Mayor Pro Tem Rachelle Arizmendi, Chair, Sierra Madre
Mayor Bob Joe, South Pasadena
Vice Mayor Tyron Hampton, Pasadena
Mayor Sam Kang, Duarte
Councilmember Larry Spicer, Monrovia

Absent

Mayor Pro Tem Sho Tay, Arcadia

Staff Present

Dianne Russell-Carter, FETC Administrator, Rey Okamoto, Rita Magno

Guest Present

Eric Duyshart, City of Pasadena

Approval of Minutes

The minutes of the March 9, 2020 meeting were approved.

M/S Joe/Spicer Approved Unanimously

Public Comments

None

Chair's Report

Mayor Pro Tem Rachelle Arizmendi, FETC Policy Board Chair welcomed the Board members and called the meeting to order at approximately 9:06 a.m. The Chair proceeded to welcome public comments. There were no public comments.

Chair Arizmendi reported that she and Monrovia Councilmember, Larry Spicer, attended the WIOA 101 Training facilitated by Consultant, John Chamberlin last June 16, 2020. She reported that there were about 40 attendees.

Chair Arizmendi then stated that due to the Covid-19 situation, the FETC Policy Board was not able to follow the set schedule for standing meetings agreed upon in the last March 9, 2020 FETC Policy Board meeting. She announced that the next two meetings will be on November 12, 2020, Thursday at 9am, and then January 14, 2021 at 9am.

Lastly, Chair Arizmendi announced that the FETC Policy Board Closed Session meeting will be held on August 27, 2020 at 9:00 am.

Administrator's Report

Dianne Russell-Carter briefed the Board on the various grant programs that FWDB office is working on and updated the Board members on a new Covid-19 related program. She reported that Hire Path Dislocated Worker Program has enrolled 630 clients who come mostly from the tourism hospitality industry. She announced that FWDB was awarded \$450,000 for a new program, WIOA COVID-19 Impacted Individuals Program. This program is geared towards helping workers impacted financially by the COVID-19 pandemic by providing them with Employment Support Services in the amount of a one-time payment of \$800 for help with either housing, childcare, utilities, or transportation assistance.

Next, Dianne Russell-Carter reported that the FWDB is going through performance negotiations with the State of California Employment Development Department (EDD) and that this is a process that all local and regional workforce boards go through every two (2) years. Chair Arizmendi volunteered the board's support if needed in this process to certify FWDB's performance standards.

Lastly, Dianne Russell-Carter presented an Allocation versus Enrollments by City Report to the board. It gave the total number of registered clients during the period 2019 – 2020. It also indicated the percentage of total funding by each consortium city and the percentage of registered individuals by city.

Action Items

- A. Approval of FETC Operating Budget for Fiscal Year 2021 - Rey Okamoto, FWDB Budget Analyst reported on the 2021 FETC Operating Budget in the amount of \$6,626,338.

M/S Hampton/Spicer Approved unanimously

- B. Approval of FWDB Membership Applications - It was recommended that the FETC Policy Board confirm the FWDB membership renewals for nine (9) members and approve five (5) new FWDB membership applications.

M/S Spicer/Bob Approved unanimously

3-Way Agreement Update

Dianne Russell-Carter reported that the 3-Way Agreement is on hold as John Chamberlin is unavailable. Councilmember Larry Spicer brought up a request for an amendment to Section 1 (Term) Item B of the Agreement. Chair Arizmendi requested that Councilmember Larry Spicer email the amendment to the Board so that they could discuss it further in the upcoming Closed Session meeting.

After further discussion on the Allocation versus Enrollments by City Report, Chair Arizmendi adjourned the meeting at approximately 10:14 am.